

**PLEASE PRINT ALL INFORMATION**

TO: ALL EMPLOYEES  
FROM: PAYROLL  
SUBJECT: EMERGENCY INFORMATION

PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION SO WE HAVE CORRECT DATA ON FILE. IT IS ALSO NECESSARY TO SEND TAX INFORMATION TO YOU. PLEASE FEEL FREE TO CONTACT ME SHOULD YOU HAVE ANY QUESTIONS.

THANK YOU.

**CAM-FUL INDUSTRIES, INC.  
EMPLOYEE EMERGENCY INFORMATION SHEET**

**COMPLETE ALL INFORMATION – PLEASE PRINT**

YOUR NAME: \_\_\_\_\_  
CURRENT ADDRESS: \_\_\_\_\_  
CURRENT HOME PHONE NUMBER: ( ) \_\_\_\_\_  
CURRENT MOBILE NUMBER: ( ) \_\_\_\_\_

**IN CASE OF EMERGENCY, PLEASE**

**LIST THE PERSON/S WE ARE TO NOTIFY:** \_\_\_\_\_

THEIR RELATIONSHIP TO YOU: \_\_\_\_\_  
THEIR HOME PHONE NO., IF DIFFERENT ( ) \_\_\_\_\_  
THEIR WORK NUMBER: ( ) \_\_\_\_\_  
THEIR CELL PHONE NUMBER: ( ) \_\_\_\_\_  
SECOND PERSON IF FIRST ONE IS NOT REACHED: \_\_\_\_\_  
SECOND PERSON'S CELL PHONE NUMBER: ( ) \_\_\_\_\_  
SECOND PERSON'S HOME PHONE NO. ( ) \_\_\_\_\_

ANY OTHER INFORMATION THAT WOULD BE VALUABLE FOR CONTACT INFO IN CASE OF EMERGENCY. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_